



Upper Darby Township, PA. Property Registration Form



Initial Registration

\$100

Semi-Annual Renewal

\$100

De-registration

\$0 Fee

Upper Darby Township is committed to addressing abandoned properties located within the Township and to protecting residential neighborhoods from becoming blighted through a lack of adequate maintenance and/or security of abandoned properties. In August 2021, Upper Darby Township enacted Ordinance No. 3102 to ensure that vacant and mortgage defaulted properties located within the Township are registered and in compliance with all applicable codes. In November 2023, the township contracted with MuniReg LLC to administer the registry.

A non-refundable semi-annual registration fee in the amount of one-hundred dollars (\$100.00) per property shall accompany the registration form and subsequent semi-annual renewal(s).

Please fill out form in entirety, if an answer is not applicable, state "N/A"

Please note that the registering party is responsible for updating the following information as necessary.

Please make payments out to:

**MuniReg LLC
27900 Chagrin Blvd. Ste 225.
Woodmere, Ohio 44122**

Property Information

Property Address: _____

Folio/Tax/Parcel Number: _____

Select one

Vacant

Date of Vacancy: ____/____/____

Date of NOD/Lis Pendens: ____/____/____

Occupied

Date of NOD/Lis Pendens: ____/____/____

Unknown

Date of NOD/Lis Pendens: ____/____/____



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Property Owner Information

Mortgagee/Company/Individual Name: _____

Address: _____

Email: _____

Phone: _____

Property Preservation Company

Company Name: _____

Address: _____

Email: _____

Phone: _____

Property Manager

Property Manager Name: _____

Address: _____

Email: _____

Phone: _____

Property Sale Information

Realtor Name: _____

Address: _____

Email: _____

Phone: _____



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Property Characteristics

Date of last property inspection: ____/____/____

Does the property have the following:

- Alarm
- Any known hazardous condition(s)

If so, explain:

Swimming Pool

If so: Drained Filled Secured Unsecured

Hot Tub

If so: Drained Filled Secured Unsecured

Pond

If so: Drained Filled Secured Unsecured

Utilities

Electricity: On Off Unknown

Water: On Off Unknown

Gas: On Off Unknown

Name (Print): _____

Signature: _____

Date: ____/____/____